

# Loyola University New Orleans

## Driver Criteria

The following criteria apply those who drive university-owned vehicles as well as employees or students using personal vehicles in the course of the university's business. Authorization requirements should include:

1. Valid driver's license for the state in which the driver resides.
2. At least two years of driving experience.
3. Acceptable Motor Vehicle Record (MVR) in each state where the applicant has held a driver's license in the past five years.

Acceptability is as follows:

a. Any serious violation within the past five years is considered unacceptable. This includes but is not limited to:

- i. Excessive speeding. This may vary by state but is typically  $\geq 20$  MPH over the speed limit.
- ii. Operating the vehicle under the influence of alcohol or narcotics, or refusal of chemical test.
- iii. Driving with a suspended, revoked or invalid license.
- iv. Reckless driving or negligent driving.
- v. Speed racing or drag racing.
- vi. Hit and run, leaving the scene of an accident.
- vii. Refusing to stop or fleeing from a law enforcement officer.
- viii. Vehicular homicide, manslaughter or assault with an automobile.

b. If driver had a serious violation over five years ago they must have a clean driving record (no new moving violations) within the past three years. (This may be considered as a borderline driver - see note below).

4. Moving violations and preventable collisions in accordance with the chart below over the past three years.

	# Moving Violations (other than serious)			
# Preventable Accidents	0	1	2	3
0	Acceptable	Acceptable	Acceptable	Borderline
1	Acceptable	Acceptable	Borderline	Unacceptable
2	Acceptable	Borderline	Unacceptable	Unacceptable
3	Borderline	Unacceptable	Unacceptable	Unacceptable

\*The National Safety Council defines a preventable collision as: "A preventable collision is one in which the driver failed to do everything that they reasonably could have done to avoid it." This is regardless of whether the driver was charged or not

Note: Drivers that fall into the Borderline category may be granted a temporary provisional driving authorization for a limited period of time subject to management discretion based on specific circumstances involved with the violation or collisions and other performance considerations or they can be declined altogether. The Risk Manager and Chief of Police will review the borderline cases and render a decision.

Additional requirements may include:

- Written warning with no tolerance for additional moving violations or preventable collisions during the provisional authorization period.
- Remedial action such as additional training
- Quarterly MVR updates or enrollment in a driver monitoring service

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